

Founded in 1963, one of the oldest in the country; a NYS & Federal historic building, adopted by NASA & Office of Science. A 501 (c)(3) not for profit, chartered by the State of NY, members Assoc. Children's Museums (D. C.), MANY (Museum Assoc. NY), MV Chamber Commerce, OC Conv/Visitors Bureau, rotaryclubny1.com hdqtrrs. *Creating an Enjoyable Educational Environment for Kids from 1-101, boldly going where no museum has gone before with our 4 floors of interactive exhibits*



**The Children's Museum of  
History, Science & Technology**  
311 Main Street, Utica, NY 13501  
Tel: 315-724-6129 \* Fax: 315-724-6120  
HO: 315-853-1318 \* Fax: 315-853-4636  
E: [marlenebrown@roadrunner.com](mailto:marlenebrown@roadrunner.com)  
Website: [www.museum4kids.net](http://www.museum4kids.net)  
Executive Director: Marlene B. Brown

## 2009 Gala/Festival of Trees Restaurant/Caterer Agreement

Contact Name: \_\_\_\_\_

Restaurant/Caterer Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: State: ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Brief description of menu/food items you'll provide for your table: \_\_\_\_\_

\_\_\_\_\_

Date Needed:  Friday, November 20<sup>th</sup> (check that you will provide it on that date)

\_\_\_\_\_ Table Needed for us to man OR \_\_\_\_\_ No Table Needed, we'll deliver tray or warmer (check one)

Other requests: \_\_\_\_\_ Please note, we may not be able to fulfill all requests.

\_\_\_\_\_ Mail our complimentary tickets OR \_\_\_\_\_ Keep our complimentary tickets at the door

The undersigned agrees to donate food items for the Festival of Trees/Holiday Gala to be delivered to the museum on Friday, November 20<sup>th</sup> between the hours of 5:00pm and 5:30pm. They agree to man the table or deliver food items that are either cold hors d'oeuvres (on their trays) or warm hors d'oeuvres (in their warmer). They will pick up their trays or warmers Sat, Nov 21<sup>st</sup> (unless other arrangements are made)

The restaurant/caterer/vendor also agrees to email their logo to [marlenebrown@roadrunner.com](mailto:marlenebrown@roadrunner.com) for placement on our website and in our program booklet, allowing us to market their business.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE COMPLETE & RETURN TO:

The Children's Museum of History, Science & Technology

ATT: Festival Committee

311 Main Street, Utica, NY 13501

Or scan & Email to [marlenebrown@roadrunner.com](mailto:marlenebrown@roadrunner.com) or Fax to 853-4636. If you have questions, please contact us via email or at the phone numbers in our letterhead. Thank you for your interest in taking part in this year's Annual Holiday Gala/Festival of Trees. We will contact you upon receipt of this form to confirm the details, provide any additional information needed.

*John Nogas, Brad Zacek - Co-Chairs, & Mike Pilawa, Bd Chair, Committee – Dr. Joanne Palumbo-Mozloom, Matt Chmielewski, Ed Waszkiewicz, Franca Armstrong, Sabina Bajic with Marlene Brown, Exec. Dir.*

**Release:** The undersigned releases and forever discharges, and hold harmless the Children's Museum of Utica, NY from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the property of the undersigned while in possession or supervision of Festival of Trees.

**CHILDREN'S MUSEUM MISSION:** The purpose of the Children's Museum is exclusively educational in nature, improving and serving the community through educational and cultural enrichment to children and their families with emphasis upon history, natural history, culture, science, and technology. No professional solicitors are retained in fundraising activities of the Children's Museum.

**Board of Directors: Michael Pilawa, John Stephenson, Matt Chmielewski, John Nogas,  
Dr. Joanne Palumbo-Mozloom, Brad Zacek, Ed Waszkiewicz, Franca Armstrong, Sabina Bajic. CPA – Vin Gilroy Jr.**